**Portico – Providing Perpetual Access for Equinox Publishing Journals.**

Equinox Publishing Ltd. is a member of Portico

If a library that previously subscribed to Equinox content, and that is also a Portico participant, wishes to receive post-cancellation access to the content through Portico, they will need to send a statement of their desire to initiate post-cancellation access via Portico to support@portico.org.

The message should contain the following information:

* The specific titles, volumes and issues to which the library previously subscribed.
* The publisher or agent with whom the library carried the subscription.
* Verification that the library purchased the stated volumes and issues of the requested titles (copies of invoices or purchase orders, etc.)

 After receiving this information, Portico will notify Equinox of their intention to provide access to the requested content in support of the library’s claim. Equinox would then have up to 30 days after receiving this alert to reply with any questions or objections. If no objection is received within that time period, Portico will then initiate access to the requested content via the Portico web site.

 If a library notifies Equinox in advance with details of which journal and issues they intend to receive post-cancellation access through Portico, Equinox will pre-approve the perpetual access claim.

The library will **still** need to send a message to support@portico.org with the information outlined above.

Portico will open up access to the content in the archive no more than 30 days after receiving the library’s request.

Please also send the following information to Equinox at journals@equinoxpub.com

Institution name:

Journal name:

Issues requiring perpetual access:

Agent:

Pay ID:

For further information, please contact us at journals@equinoxpub.com

Thank you,

Yvonne Nazareth

Journal Manager