

Using the CD

The CD which accompanies this book contains a digital version of the text, which you can open on your computer, together with the sound files used in the book and some additional material which you can analyse yourself.

System requirements

The materials on this CD should work on any computer platform – Windows, Macintosh or Linux – which is capable of playing sound, either through headphones or via a loudspeaker (most newer computers are suitable) and which has a multimedia-capable PDF viewer installed (see below for suitable sources of software if this is not already installed).

CD Contents

- Halliday-Greaves (a PDF file)
- Page 6 Quiz (a PDF file)
- Links (a folder of soundfiles)
- Thwaite (A folder of videos, soundfiles and transcripts)

Using the digital version of the book

The file called ‘Halliday-Greaves’ contains the entire book in PDF format. There is a crucial difference between the digital version and the paper version. Both versions contain numerous sound icons (the word PLAY plus a small image of a speaker). In the book these are just ink on paper, but in the CD version you can click on the icons to hear the sounds we are writing about (and if your cursor hovers over the icon you will see the name of the actual soundfile which is in the *Links* folder on this CD)


We would strongly recommend that you have the CD running in your computer at the same time that you are reading the text, and that you play the sounds whenever you come to a sound icon.

If you are like most people — certainly including the authors of this book — you will require a certain amount of time to set things up so that you can view the book on the screen as you want, and can play the sounds. If you avoid going through this process, you will skip one of the most important features of the book — and will be completely unaware of what you are missing.

So we suggest that you try it now. With good luck it will be a simple matter – you may even find that your computer is already suitably equipped and everything will work when you first open the file and click on a sound icon. Here are the basic steps:

- 1) You will need a PDF viewer software installed on your computer which can play multimedia. The free *Adobe Reader* is suitable and can be downloaded for

all computer platforms from <http://www.adobe.com>. For windows only, the free *Foxit Reader*, which is a much smaller program than *Adobe Reader*, can be downloaded from <http://www.foxitsoftware.com>.

- 2) Load the CD ROM into your computer and navigate to it.
- 3) Double-click on the Halliday-Greaves PDF file to launch and view it.
- 4) Close the paper version of your book and start reading from the CD — right here in ‘Using the CD’.
- 5) Here is a sound icon to try out: . Click on it. If you hear a sentence, all is well. Your computer will work the same way with the other 280 or so icons in the book.
- 6) If you hear nothing, consult an expert. Someone with experience in working with sound will be able to sort such problems out quickly, and after that’s done all you will have to do is click.
- 7) You can set the viewing preferences in your PDF reader to adjust how the book looks on the screen. For example, if your screen is large enough, you might want to set the preferences to show two pages side by side – so each double-page spread is visible. If so, make sure you also set the option to ‘display cover page’, which will ensure that the right and left pages on the screen are as you see them in the printed book.
- 8) You can also use your PDF reader to zoom in on particular figures, or to jump to different parts of the book, or (using it like an index) to search the contents of the book.
- 9) On most computers, the PDF will open automatically displaying two pages at a time. It should also display ‘bookmarks’ on the left-hand side which you can click to go straight to any part of the book. You can change these settings, if they do not suit your own situation, within your PDF reader after the PDF has opened.

Note

When you first click on a sound icon, your PDF Reader will probably alert you to the fact that the program is trying to play a sound file, and will ask your permission to do so. If you are given an option to ‘Use current settings’, or to ‘Add document to trusted list’ or similar, you should click ‘yes’. This should stop the program from asking the question in future when it tries to play the files on this CD.

The *Links* folder

In addition to the ‘live’ version of *Intonation in the Grammar of English*, the CD contains *Links*, a folder containing the soundfiles themselves. Pausing the cursor above any of the sound icons in the book reveals the precise name of the sound in the *Links* folder.

This should allow you to identify the source file, should you want to explore it further in Praat (see below).

The Thwaite folder

The CD also contains the video files, soundfiles and transcripts from Thwaite, A. (1997) *Language in Contexts*. These will allow you to explore a range of different registers of English. If you want to view the movies on a PC, you may find you need to install QuickTime software. This is free, and can be downloaded from

<http://www.apple.com/quicktime/download/>.

Praat

Praat is the computer program we used to analyse the sounds used in this book. It is free, and widely used by linguists and phoneticians to analyse speech sounds (its name means 'talk' in Dutch). If you want to explore the sound files further yourself (and we recommend that you do so), then download and install Praat from

<http://www.fon.hum.uva.nl/praat/>.

If you need help in installing Praat there is a great deal available on the web. A Google search for 'install praat', for example, turns up: 'This handout tells you how to download and install Praat on your own computer'.

Any of the sound files contained in the *Links* folder can be viewed and analysed using Praat.

